



Adventure and Bike Ventures Summer Camp Registration Guide



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Preface

Our Adventure and Bike Ventures Summer Camp registration guide has been carefully crafted by our camp team to help improve and inform your overall experience for registration day through our online registration portal, [CampBrain](#).

On registration day, our camp team will do our best to assist as many people as possible but may not be able to provide immediate assistance with our online registration portal, [CampBrain](#).

Thank you in advance for taking the time to thoroughly read through this guide. Additionally, we highly recommend reading our Adventure and Bike Ventures Camp Handbook prior to registration.

We appreciate your patience in advance and if you have any questions, we'd be happy to help.

Please write your query to camp@evergreen.ca.

Important Dates

For Adventure & Bike Ventures Camp, registration opens on **Wednesday, January 28 at 8AM.**

For the Outdoor Leadership Course, applications open on **Wednesday, January 28 at 8AM.**

Second payment instalments will be processed on **Wednesday, May 6th.**

First day of all Camp Programming is **Monday, June 29th at 8:45AM.**



Frequently Asked Questions

The FAQ list below has been put together from common questions we have received in the past in hopes that it will provide you with confidence and clarification for a smoother registration experience

For any further queries, please contact our camp office.

What is CampBrain?

Camp Brain is our third-party online registration portal. Though we work closely with Camp Brain to provide you with a smooth experience, Evergreen is not responsible for system errors on CampBrain.

At the time of registration, you will need a valid CampBrain account to register for camp programming at Evergreen Brick Works and for making payment using a valid credit card or through direct deposit payment.

Do you accept registrations over the phone?

We do not, however, our camp team will be available by phone on registration day to help with any troubleshooting issues. If you are unable to get through on the phone lines, please leave a voicemail message and we'll do our best to get back to you as soon as possible. Thank you for your patience and understanding in advance.

Can I register multiple children at once?

Yes! To register more than one child at once, place all your sessions in your cart before filling in your campers' forms. See more details on page 10.

Is there a limit on the number of weeks I can register for?

To ensure access to as many children as possible, we ask that you limit your registration to three weeks per camper for the duration of the season. If your preferred session is full, we strongly encourage you to sign up for our waitlists.

While I'm filling out all the forms, will my spot be held?

Yes! Once you have your camp sessions in your cart, they will be held for 30 minutes, giving you ample time to fill out all mandatory forms, including the medical form, and complete payment.

All camp sessions were full when I signed in, did I miss the registration date?

Some sessions fill up within minutes. You can always sign up for our waitlists if you find that all sessions were full upon signing into CampBrain.

We offer waitlist spots based on the date and time stamp of the registration, so the sooner you get on a waitlist the better. Our team will reach out to you should a spot become available for your camper so please make sure your contact information is updated on CampBrain.

My child is younger than their classmates, and I want them in the same camp group as their friends, what should I do?

Our camp sessions are grouped by age to provide your child an age-appropriate experience at Evergreen Brick Works! Additionally, our registration system calculates groups based on age, not grade, and so, sessions will be made available to you according to your child's birth date.

If you strongly feel that your child would excel in a different age group, please email us with your concern and our camp team will get back to you with the best course of action. Please note we are unable to guarantee age group exceptions and friend requests.

Do you provide financial assistance?

Yes! Evergreen offers bursaries for our Summer Camp programs. Applications are considered on first come first served basis. The bursary application will close once funding is exhausted. Please visit our webpage submit your bursary application and one of our staff will get back to you as soon as possible.

If you are applying for a bursary, please select the 'bursary only' payment plan during registration. You will not be charged until the bursary has been applied to your camper's registration.

To learn more on our bursary program and our application process, please write to us at camp@evergreen.ca

Can I add extended after care at a later date?

Yes! We can easily add your child to our extended after care program at a later date, however, we would appreciate to have your child added to this program at least one week prior to your registered camp session.

Conversely, we can always remove extended care for no extra charge if cancelled within 21 days of your registered camp session.

What is your waitlist registration system?

If your preferred camp session is full at the time of registration, we strongly encourage you to sign up for our waitlists. The sooner you are on our waitlist, the higher the chances your camper has to attend camp!

If your camper is registered on a waitlist, we will be in touch with you via email should a spot become available for you! If you have not heard from our team, it is likely the camp session is still full.

Should a spot become available for your camper, and for any reason we have not heard back from you within the said period of time, we will be moving on to the next person on the waitlist. Please ensure your contact information on your [CampBrain](#) account is accurate and updated. If you are having any trouble with this, please contact our camp office.

We do consider priority to campers with registered siblings.

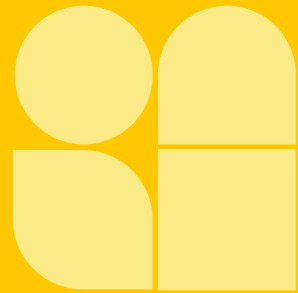
When I log into my Camp Brain account before the registration date, why can I not see any camp information?

Information about all our summer programs Adventure Camp, Bike Ventures, Rangers (formerly LIT) and our Outdoor Leadership Course will only go live on CampBrain on Wednesday, January 28th at 8am.

If you are having trouble seeing information about your desired program after registration becomes available on January 28th and you are not able to register or apply, please make sure your child is eligible for the camp session or program you are interested in as our camp groups are grouped by age.

Tip!

If you are having trouble viewing information on CampBrain, we suggest for you to refresh your browser, check and clear cache cookies, or try using incognito mode. If you continue to have trouble with registration, please contact our camp office.



What payment methods do you accept?

All payments must be processed through our online registration portal, [Camp Brain](#). You will need a valid credit card or your direct deposit banking information i.e., transit number, institution number and account number.

When making payment, you will have option to pay in full or select our instalment plan option where you would pay 50% at the time of registration. Your second instalment will be processed on May 6th, 2026.

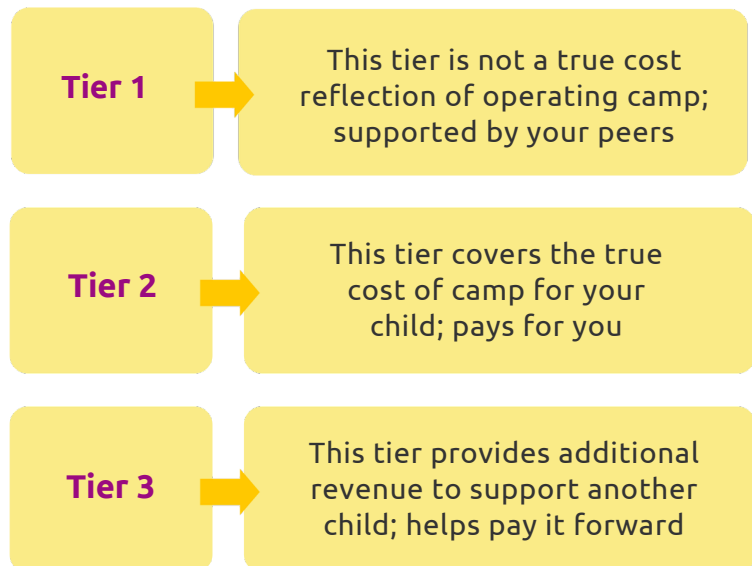
Paying through our direct deposit (eCheck) option will allow you to avoid the 3% credit card fee and help keep our processing costs low. If you require any help during registration or if you have any concerns, please write to us at camp@evergreen.ca.

Note that registrations are not accepted over the phone.

Tiered Pricing

This means that you determine the rate that best suits your family.

This allows us to keep this camp as affordable and accessible to as many families as possible while presenting the opportunity for other families to support our community and help another child attend camp.



What is your refund & cancellation policy?

No refunds will be issued if a reservation is cancelled within 21 days of the session start date. Otherwise, 75% of program fees are refundable (25% will be retained as an administration fee).

Registrations are non-transferable. Cancellation requests for major medical reasons must be received in writing and submitted to camp@evergreen.ca. Cancellation requests will be considered on a case-by-case basis by the Program Manager. Mild illnesses (i.e., common cold & flu) and changes in personal circumstances are not considered valid for refund.

Refunds will not be issued should Evergreen cancel programming days due to inclement weather (including flooding), changing public health regulations or COVID-19 related closures.

Evergreen retains the right to change our refund policy without notice to adapt to the evolving public health situation. Requests for refunds or cancellations must be made in writing and submitted to camp@evergreen.ca.

How To Guide for Camp Registration

Before Registration Day:

Create your CampBrain household account ahead of time

- To create a new CampBrain account, click [here](#). If you have registered for
- programs at Evergreen Brick Works in the past, we recommend testing your [CampBrain](#) account password and updating your household information.

Verify your household information ahead of time


- Once you are logged into your account, scroll to the bottom of the homepage and click “Manage People and Household Information.”
- Most importantly, please ensure your camper’s birth date(s) is/are correct. Birth dates are the only way CampBrain will populate the sessions available to your camper on registration day. Please make sure your contact information and payment methods are updated.

Start a New Application

To register for any of the below programs, please select the program of interest and complete the required fields.

March Break Camp 2026
[→ Begin](#)

Skating 2026
[→ Begin](#)

 [Manage People and Household Information](#)

Practice makes perfect!

- Feel free to test our online registration system by going through the motions of registration with another program.
- Additionally, we highly recommend reading our Adventure Camp Handbook to help in your camp planning prior to registration day.

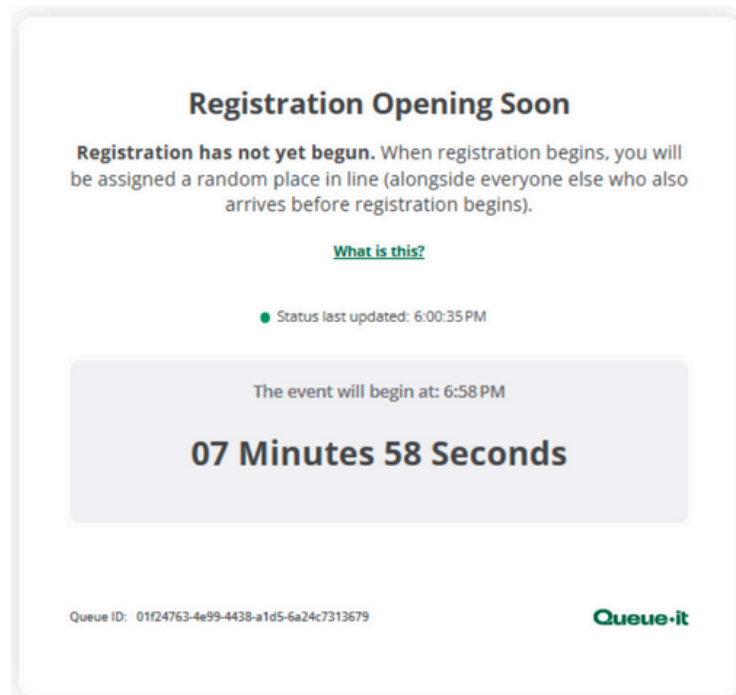


If you have any questions, please write to camp@evergreen.ca.

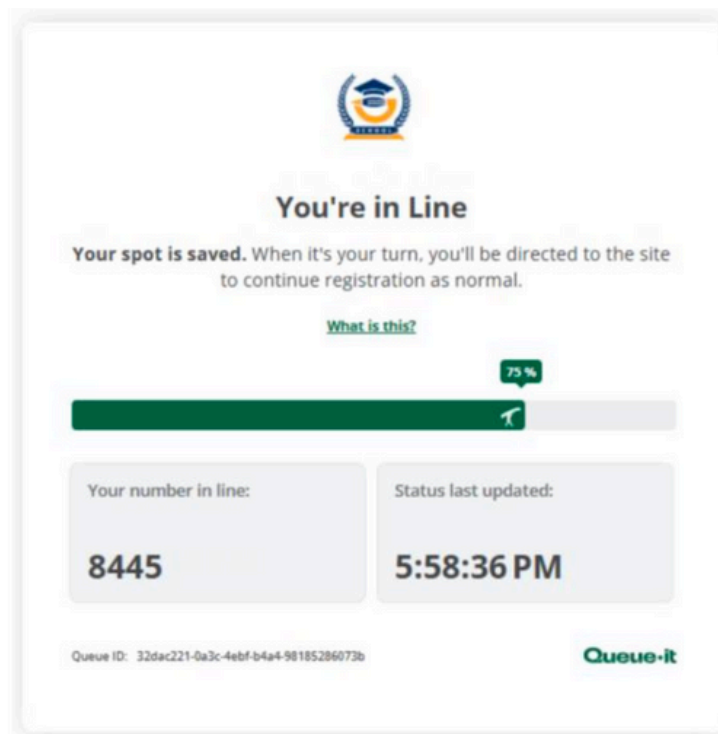


On Registration Day:

If you log onto CampBrain on our registration day before 8am, you will see the screen below:



Once registration opens at 8am, you will likely be placed in the 'waiting room' as many users will be logging on at the same time. Once you reach the front of the queue, you will be redirected to the registration site to log in and register.



Take a deep breath!

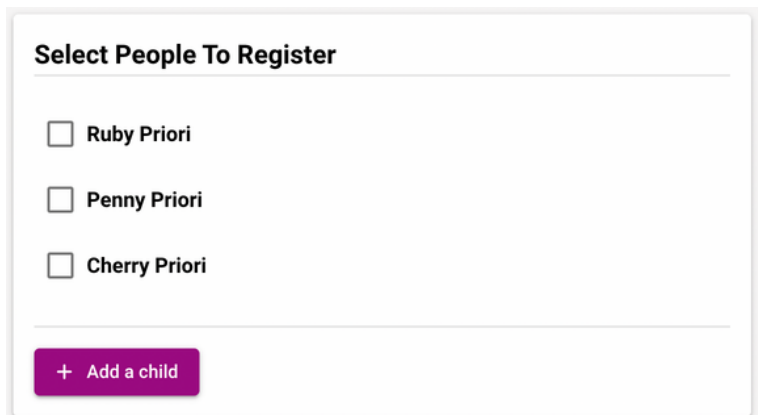
If you find yourself in the waiting room, don't worry! You just need to keep the browser tab open and you will be automatically redirected to the log in page.

Before you know it, your camper will be playing, running, climbing, building, crafting, and laughing with friends, old and new, at Evergreen Brick Works!

After you log in:

Select the names of who you would like to register.

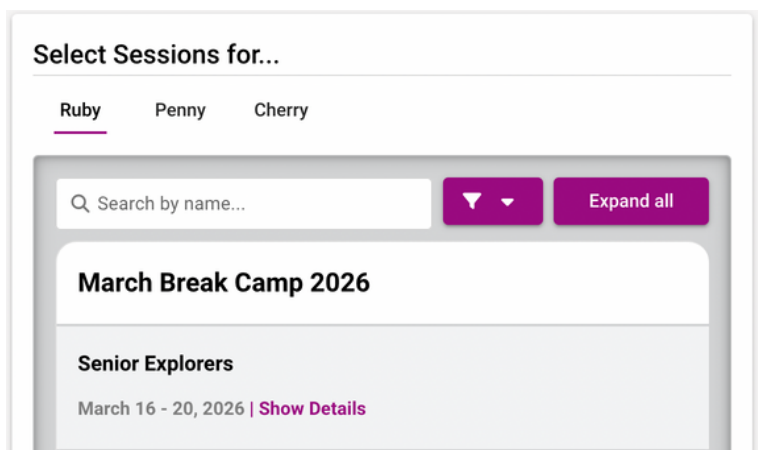
Prior to registration day, you should have already created profiles for all the members of your household. If you are registering multiple children, ensure you check the names of all those you wish to register for camp.



The screenshot shows a form titled "Select People To Register". It contains three checkboxes, each followed by a name: "Ruby Priori", "Penny Priori", and "Cherry Priori". At the bottom of the form is a purple button with a white plus icon and the text "Add a child".

Choose your camp session(s) and add them to your cart.

CampBrain will automatically filter sessions visible to you based on your child's age. If the sessions you are interested in are full, please sign up for the waitlist. You can switch between children by using the tab at the top or bottom of the page.



The screenshot shows a form titled "Select Sessions for...". At the top, there are three tabs: "Ruby", "Penny", and "Cherry", with "Ruby" being the active tab. Below the tabs is a search bar with the placeholder text "Search by name...". To the right of the search bar is a purple button with a white downward arrow icon. To the right of that is a purple button with the text "Expand all". Below the search bar is a section titled "March Break Camp 2026". Under this title is a sub-section titled "Senior Explorers". At the bottom of this sub-section is the text "March 16 - 20, 2026 | Show Details", where "Show Details" is a purple link.

After selecting your camp sessions and relevant options for your camper(s), click continue to complete all forms for each camper.

Your cart will hold the selected camp sessions and options for 30 minutes while you fill out the forms. The 30 minutes hold starts as you start step 1 of your registration.

Ensure all forms are completed before proceeding.

Complete Required Forms

Forms marked with an asterisk(*) are mandatory.

Household Form*

Open Form

Ruby ^

Behavioural Expectations Contract *

Open Form

Conditions of Enrollment *

Open Form

Media Release Form *

Open Form

IMPORTANT: Before submitting, please review your application summary, complete your payment using a valid credit card or through direct deposit (eCheck) and submit your application!

If you try to immediately review your details after submitting your registration, you may encounter the processing message. Don't worry! This simply means that CampBrain has received your registration, all is well, and their system is working on organizing your submission details on the back end.



If you have any questions and concerns, please contact our camp office camp@evergreen.ca

Our Contact Information

Hours

Camp Hours: Monday to Friday, 8:45am - 3:30pm

After Care Hours: Monday to Friday, 3:30pm - 5:30pm

Office Hours: Monday to Friday, 8:45am - 5:30pm

Lost & Found Hours: Monday to Friday, 8:45pm - 5:30pm

Holidays

Please note, camp does not run on statutory holidays such as Canada Day and the August Civic Holiday.

Contact

Phone: 416.586.0440

Email: camp@evergreen.ca

Children's Programming Office
Evergreen Brick Works
550 Bayview Avenue
Toronto, ON M4W 3X8

